

GRAY NOTEBOOK PRESENTATION

BRIEFING PAPER

Prepared for the
February 2005 Commission Meeting

Prepared by: Daniela Bremmer, Director of Strategic Assessment
Reviewed by: Amy Arnis, Acting Director, Strategic Planning & Programming Division
Approved by: Paula Hammond, Chief of Staff

PURPOSE:

Presentation of the agency's quarterly performance report, the *Gray Notebook*, for the quarter ending December 31, 2004.

ACTION/OUTCOME:

Commission review of agency performance results and input. After Commission review, the latest edition will be printed and distributed to internal and external audiences.

BACKGROUND:

The purpose of the *Gray Notebook* is to report the agency's performance and accountability results for review by the Transportation Commission and others.

DISCUSSION:

Presentation and discussion of agency's performance results reported in the *Gray Notebook* for the quarter ending December 31, 2004.

Beige Pages: Performance Reporting on Project Delivery of the 2003 Transportation Funding Package

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| • Current Project Highlights and Accomplishments | John Conrad, Paula Hammond, Greg Selstead |
| ○ Contract Ads and Awards | |
| ○ Project Completions and Construction Highlights | |
| • Project Delivery | John Conrad, Paula Hammond |
| ○ Proposed Adjustments to Delivery Planning | |
| ○ Opportunities and Options for Legislative Consideration | |
| ○ Watch List | |
| • Financial Information | Amy Arnis |

White Pages for Performance Reporting on Program Functions and Results

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| • Introduction and Overview | Daniela Bremmer |
| • Highway Construction Program: Quarterly Update | Greg Selstead |
| • Asset Management: Pavement Annual Update | Linda Pierce and/or Tom Baker |
| • Environment Update | Megan White and staff |
| • Maintenance Annual Update | Chris Christopher and staff |
| • Highway Safety Update | John Milton and Roger Horton |
| • (Possible) Freight Annual Update | Barbara Ivanov – To be decided |
| • TPAB Performance Review Summary | Daniela Bremmer |
| • Summary of Other Topics | Robin Hartsell |

RECOMMENDATION:

Staff recommends that the Commission review performance information and provide feedback to agency management.

For further information, please contact Daniela Bremmer, Director of Strategic Assessment, 360-705-7953.